

AGRI INDUSTRIES VIKAS CHAMBER

(A Section 8 Company)

TENDER DOCUMENT

For Procurement of Assistive and Enabling Materials under CSR Distribution Program

ABOUT THE ORGANIZATION

Agri Industries Vikas Chamber (AIVC) is a Section 8 not-for-profit company focused on rural development, inclusion, and sustainable livelihoods. Through CSR initiatives, AIVC supports marginalized populations, including Persons with Disabilities (PwDs), women, and underprivileged youth, by providing enabling materials and skill-building resources.

NOTICE INVITING TENDER (NIT)

AIVC invites sealed online bids from eligible vendors for the supply of assistive and enabling materials for distribution to beneficiaries under its CSR program. Each item category requires 5,000 units and is aimed at enhancing mobility, accessibility, skilling, and livelihoods.

KEY DETAILS

Sr. No.	Item	Details
1	Tender No	AIVC/2025/CSR/015
2	Tender Issue Date	11/06/2025
3	Tender Document Fee	Rs. 25,000/- (Non-refundable)
4	Earnest Money Deposit (EMD)	Rs. 7,00,000/- (Refundable as per terms)
5	Last Date for Submission	--
6	Opening of Technical Bids	--
7	Opening of Financial Bids	(Only for technically qualified bidders)
8	Mode of Submission	Online Submission as per Tender Document through extenders portal etenders.gov.in
9	FEE Deposit Details	CA – 235305001766 IFSC - ICIC0002353 Bank: ICICI Bank
10	Organization registration	CIN :- U01409HR2018NPL073655
12	Contact Person	Secretary
13	Email	contact@aivc3.in
14	Phone	9667320259

EARNEST MONEY DEPOSIT (EMD)

1. Amount & Mode of Payment:

All participating bidders are required to submit an Earnest Money Deposit (EMD) of ₹7,00,000 (Rupees Seven Lakh only). The payment must be made through online bank transfer to the following account:

- Account Name: Agri Industries Vikas Chamber
- Account Number: 235305001766
- Bank Name: ICICI Bank
- IFSC Code: ICIC0002353

2. Refund Policy:

- EMD will be refunded without interest to unsuccessful bidders within 60 working days after the award of the contract.
- The EMD of the successful bidder will be converted into a Performance Security Deposit and retained until the successful completion of all deliverables.

3. Forfeiture of EMD:

The EMD amount will be forfeited in the following cases:

- If the bidder withdraws or modifies the bid after submission but before the tender closing date.
- If the successful bidder fails to sign the contract within 7 working days from the award notification.
- If the selected vendor fails to deliver the goods or comply with the tender obligations within the agreed timelines.
- If any false/misleading information or forged documents are found in the bid.

4. Legal Basis for EMD Charges:

- The Companies Act, 2013 permits Section 8 companies to engage in procurement processes and financial safeguards.
- General Financial Rules (GFR), 2017 provide general procurement guidelines, which are followed in setting financial requirements like EMD.
- The Indian Contract Act, 1872 governs the tendering process as a binding contract, allowing AIVC to impose financial security measures such as EMD.
- Corporate Social Responsibility (CSR) Rules under the Companies Act, 2013 allow & bind Section 8 companies to procure goods and services as per The Indian Contract Act, 1872 for CSR implementation while ensuring transparency and compliance.

SCOPE OF WORK (DETAILED)

The scope of work under this tender covers the **end-to-end procurement, packaging, delivery, and reporting** associated with the following five categories of assistive and enabling materials:

1. Procurement & Supply

- Procure **number of units (given below)** of each of the following items as per the technical and quality specifications:
 - Smart Mobility Aids (Wheelchairs, Walkers)
 - Braille Kits
 - Hearing Aids
 - Enterprise Kits (Grinders, Sewing Units)

S. No.	Item Category	Item Name	Quantity
1	Smart Mobility Aids	Wheel Chairs	3000
2	Smart Mobility Aids	Walkers	3000
3	Education Aids	Braille Kits	3000
4	Health Aids	Hearing Aids	3000
6	Enterprise Kits	Sewing Units	1000
7	Enterprise Kits	Grinders	1000

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- All items should be **brand new, unused, and certified by BIS/ISO/CE** (as applicable).
- Vendors must ensure goods are sourced from **reputed manufacturers** or OEMs (Original Equipment Manufacturers) with a minimum 1-year warranty.

2. Packaging & Labelling

- Items must be **individually packed** using safe, tamper-proof, and weather-resistant packaging material.
- Each package must carry:
 - Item name and quantity
 - Manufacturer details
 - CSR Project branding (AIVC) if required, it will be communicated before finalising the tender with selected vendor.
 - Instructions for usage (in English & Hindi)
- Bulk packaging must be **shrink-wrapped/packed** for safety during transportation.

3. Delivery & Distribution

- Items must be delivered to **AIVC-designated warehouses** located in Madhya Pradesh.
- Vendors are responsible for:
 - **Timely transportation**
 - **Unloading at site**
 - **Obtaining delivery acknowledgments** from AIVC officials at each hub
- AIVC will carry out final **last-mile distribution to the beneficiaries**, but suppliers must ensure coordination during the handover process.

4. Quality Assurance & Compliance

- All goods will be inspected by an AIVC-appointed **Third-Party Quality Agency (TPQA)** or internal verification team.
- Vendors must allow pre-dispatch and post-delivery inspection.
- Non-compliant or damaged goods must be **replaced within 30 working days**.
- Items must comply with applicable **health, disability, and safety standards**.

5. Documentation & Reporting

- Vendors must submit the following documentation:
 - Delivery challans and tax invoices
 - Batch-wise certification and warranty cards
 - E-Way bills and transportation slips
 - Photographic proof of packaging and dispatch
- A final **completion report** must be submitted after full delivery is verified, summarizing the quantity, locations, timelines, and warranty terms.

ELIGIBILITY CRITERIA

1. The bidder must be a registered legal entity in India (Proprietorship, Partnership, LLP, Pvt. Ltd. or Public Ltd. Company, NGO, Trust, or Society) authorized to supply medical/assistive devices or equipment.

2. The bidder must possess a valid GST registration and PAN issued by the Income Tax Department and that must be submitted while filling the form.
3. Latest GST return filing proof (last 3 months) must be submitted.
4. At least 3 years of relevant experience in supplying assistive/rehabilitation equipment or skilling kits.
5. Minimum average turnover of 5 crore in the last 3 financial years.
6. Must not be blacklisted by any government/CSR entity.
7. Proof of similar previous projects, preferably in CSR/government supply.

TERMS & CONDITIONS

These terms govern the contract between AIVC and the successful bidder for supply and distribution of enabling materials:

1. **Delivery Timeline**
 - All items must be delivered in full within **90 calendar days or timeline as agreed with AIVC** from the date of issuance of the Purchase Order.
 - Delays beyond this period without prior written approval will attract penalties.
2. **Penalty Clause**
 - A penalty of **0.5% of the total contract value per week** shall be imposed for late deliveries.
 - The maximum penalty shall be **10% of the total contract value**, beyond which the contract may be terminated.
3. **Packaging & Labelling**
 - Each unit must be packaged securely to ensure damage-free delivery.
 - Items must be labelled in both English and Hindi and if required bearing the CSR campaign name: "AIVC Initiative."
4. **Warranty & Replacement**
 - A **minimum Six months/One-year warranty** is mandatory on all supplied items.
 - Defective or malfunctioning items reported within the warranty period must be replaced within **30 working days** of notification, at no additional cost.
5. **Inspection & Quality Control**
 - AIVC reserves the right to inspect items at any stage (production, packing, pre-dispatch, or post-delivery).
 - Any consignment failing to meet the specified quality standards will be rejected and must be replaced within the stipulated time.
6. **Payment Terms**
 - **100% payment** will be made within **15 working days** after successful delivery, inspection, and receipt of the invoice and delivery reports.
 - No advance payment will be made under any circumstances.
7. **EMD and Performance Security**
 - The EMD of INR 7,00,000/- submitted by the successful bidder shall be retained as **Performance Security Deposit** and will be refunded after 90 days of final supply and acceptance.
 - EMD of unsuccessful bidders will be refunded within 30 days from tender finalization.
8. **Termination of Contract**
 - AIVC may terminate the contract with **15 days notice** if the bidder fails to meet any contractual obligations.
 - In such cases, the Performance Security will be forfeited.

9. Right to Accept or Reject

- AIVC reserves the full right to accept or reject any or all bids, in part or full, without assigning any reason whatsoever.
- AIVC may call samples for technical evaluation.
- AIVC reserves right to call for Negotiations after Financial Bid opening.

10. Arbitration & Jurisdiction

- Any disputes arising shall be subject to arbitration in New Delhi and governed by the Indian Arbitration and Conciliation Act, 1996.
- Courts of New Delhi shall have exclusive jurisdiction.

DISTRIBUTION LOCATIONS

Initial delivery will be made to AIVC's storage hubs and Final distribution to beneficiaries will be coordinated by AIVC.

TENDER SUBMISSION PROCESS

1. Visit <https://etenders.gov.in> and register/login with valid credentials.
2. Search for Tender No: AIVC/2025/CSR/015.
3. Download the tender document.
4. Fill in the BOQ (Bill of Quantities) format provided on the portal.
5. Quote prices inclusive of taxes, freight, packing, and insurance.
6. Submit the financial bid in the prescribed XLS format only. No other formats will be accepted.
7. Submit all required forms and EMD proof.
8. Upload technical and financial bids
9. **Note:** All uploaded documents must be **digitally signed** using your DSC.

SUPPORT & CLARIFICATIONS

For technical assistance related to bid submission, contact the **eProcurement Helpdesk** at:

- Email: **support-eproc@nic.in**
- Phone: **1800-233-7315 (Toll-Free)**

For tender-specific queries:

Special Secretary

Agri Industries Vikas Chamber (AIVC)

Email: **contact@aivc3.in**

Phone: **9667320259**

AGRI INDUSTRIES VIKAS CHAMBER

CORRIGENDUM NOTICE

Tender No.: AIVC/2025/CSR/015

Dated: 11/06/2025

In reference to the Tender Document titled " **AIVC/2025/CSR/015 - Procurement of Assistive and Enabling Materials under CSR Distribution Program**" published on **11/06/2025**, the following corrigendum is issued:

Details of the items to be procured.

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Item	Product Specification
Wheel Chairs	<ul style="list-style-type: none">Durable frame: kosmocare wheelchair is made of heavy-duty steel for rigorous use. Steel frame adds extra durability and stability to the chair while the ms chrome plated ensures extra strength, longevity, and resistance from corrosion. The steel frame provides a high load-bearing capability up to 100 kgs.Comfortable cushioned seat: wheel chair comes with detachable mesh cushion seat which is soft and supportive for ultimate comfort. The 18” wide seat is covered with breathable material for optimal comfort and includes an adjustable safety belt for added security.High quality wheel chair: the wheelchair comprises superior quality rust-free mag wheels which increases the life span of this chair. The 24-inch rear wheels are for self-manoeuvring while the solid pvc front casters swivel at 360° to improve the wheel chairs movements.Ergonomically folding design: the foldable wheelchair can fold flat for convenient storage and travel. Our folding wheelchairs for adults make independent mobility easy via specialized features like waterproof pu armrests, storage pocket, breathable mesh cushion etc.
Walkers	<ul style="list-style-type: none">Premium features: Kosmo care walker features an improved cross frame that allows the user to bring the walker closer for increased assistance when standing. Adult folding walker is sturdy and secure ensures maximum strength, safety and support up to 100 kgs.Height adjustable: can be adjusted to suit individual needs. Walker height can be adjusted form 80 cm to 100 cms from the ground to the walker hand grips.Sturdy design: sturdy 1 inch diameter, aluminium construction ensures maximum strength while remaining lightweightFolding: easy push-button mechanisms may be operated by fingers, palms or side of hand. Foldable for storage and transportation.
Universal Braille Kit	<ul style="list-style-type: none">A comprehensive set empowering visually impaired individuals to learn braille and essential skills. Includes braille slate, alphabet trainer, geometry set, word forming block, and tactile math tools. Promotes accessible learning, skill development, hands-on experience, and personalized practice.
Hearing Aids	<ul style="list-style-type: none">Easy to fit hearing aid for severe to profound hearing loss 6 channels & 4 preconfigured sound profiles trusted technology

Wheat Grinder	<ul style="list-style-type: none">Capacity - minimum 30 kg/hr, motor power - min 2 hp, operation mode: automatic, material of construction: mild steel, electricity connection: single phase
Sewing machine	<ul style="list-style-type: none">Zig-zag sewing machine, 8 built-in stitches, 24 stitches functions with 70w powerful motor & feed dog with 106 teeth in 6 rows (white)

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